

Note:

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Curriculum for the Continuing Education Programme
University Course – Historical Book Collections
at the University of Innsbruck

Table of contents

- § 1 Qualification profile
- § 2 Scope and duration
- § 3 Admission
- § 4 Types of courses
- § 5 Compulsory module
- § 6 Examination regulations
- § 7 Certificate
- § 8 Coming into force

§ 1 Qualification profile

- (1) Graduates have basic skills in the professional handling of historical book collections, taking into account historical conditions and current framework conditions.
- (2) Graduates are able of managing and cataloguing historical book collections in libraries, archives and museums. They have the practical knowledge to independently design a museum exhibition, taking into account legal and conservation aspects.

§ 2 Scope and duration

The university course covers 5 semester hours or 8 ECTS-Credits respectively. One ECTS-Credit corresponds to a workload of 25 hours.

§ 3 Admission

- (1) The prerequisite for admission to the university course is a general university entrance qualification in accordance with § 64 Universities Act or admission to the university course Library and Information Studies at the Universities of Vienna, Graz or Innsbruck.
- (2) The Director of the university course decides on the admission to the course. Preference shall be given to persons who work in the field of information management, in particular in libraries, information and documentation centres, archives and related institutions, or who have completed a degree in the humanities. Information on the selection procedure and the maximum number of students permitted can be found on the website of the University of Innsbruck.
- (3) Persons who have been admitted to the university course and have paid the course fee will be admitted as non-degree students by the Rectorate of the University of Innsbruck.

§ 4 Types of courses

Courses with continuous performance evaluation:

Lectures with practical elements (VU) focus on the practical treatment of concrete scientific tasks that are discussed during the lecture parts of the course.

§ 5 Compulsory module

The following compulsory module covering 8 ECTS-Credits is to be passed:

	Historical Book Collections	h	ECTS-Credits
a.	VU Book Studies and Management of Historical Books Types of historical books and their special requirements; basic principles of management (acquisition and cataloguing of historical materials on the basis of binding methods, special regulations and auxiliary instruments); media history	2	3
b.	VU Book and Media Research Censorship and provenance research; book printing and book trade; book and media market; collection concepts and key figures for collection development; script types, writing surface, binding, printing process/illustration; publishing house and book trade; collection-orientated library work	2	3
c.	VU Exhibitions and Legal Bases Conception of exhibitions, exhibition architecture; legal basis and loan agreements; conservation measures; best practice examples	1	2
	Total	5	8
	Learning Outcomes: Students are able to describe the various forms of documents, their development and their special characteristics and apply this knowledge to the appropriate handling and professional processing of historical collections. They are able to apply methods and tools for the digitisation of historical documents and can describe the associated fields of research and work. Students are able to describe the central aspects of book and media history and the development of the library system. They are able to reproduce and apply their acquired knowledge in the field of historical book production, distribution and reception. Students can independently devise an exhibition, taking into account aspects of law and conservation as well as the possibilities and limitations of a museum presentation of historical collections.		
	Prerequisites: none		

§ 6 Examination regulations

- (4) The module's performance is evaluated by the assessment of the courses that make up the module (course examinations).
- (5) The performance of courses is evaluated by course examinations, whereby in the case of courses with continuous performance evaluation, the evaluation is based on at least two written, oral and/or practical contributions of the participants.
- (6) The course instructor shall determine and announce the examination method (written and/or oral, examination paper) and the assessment criteria before the start of the university course.

§ 7 Certificate

After successful completion, the graduates of the university course receive a certificate.

§ 8 Coming into force

This curriculum comes into force one month after being published in the University of Innsbruck Bulletin

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