Technical Guidelines for Authors and Presenters

Talk

The presentation should be prepared as PDF or PowerPoint in format 4:3 or 16:9 (preferred).

A presentation notebook with a PDF reader and MS Office PowerPoint and a laser pointer will be provided in the lecture hall. The use of personal notebooks is not possible.

To guarantee a smoothly running programme, please upload your presentation at least half an hour before your session starts, either early in the morning or during the longer coffee or lunch breaks. Please use a USB flash drive that is not protected by any software.

Time slots for oral sessions are 20 min. Please prepare a **15 min presentation** to have **5 min** remaining for the **discussion**.